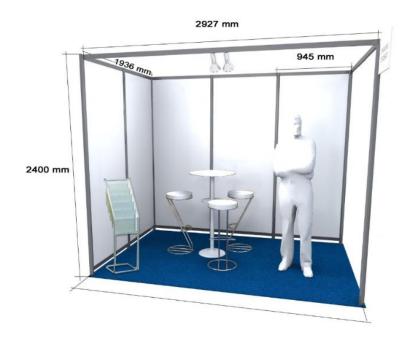


# **STAND RESERVATION FORM**

Company name				
Address				
Postal code	City		Country	
VAT N° (*)				
Contact person		Tel.		
E-mail				

# Stand of 6 m<sup>2</sup>



(\*) for European companies only

# The price of a standard stand includes:

- 2 Full Passes for 2 delegates of the Exhibitor company
- Publication of the Exhibitor company name on the "Exhibition page" of the IBF/19 leaflet programme
- Basic stand equipment (\*):
  - Bare panels on 3 sides
  - Carpeted area
  - 1 flag sign with the name of the Exhibitor Company
  - Electricity supply of 3 kW with one socket
  - Lighting with 1 rail equipped with 2 spotlights
  - 1 bar table and 3 stools
  - 1 display rack
  - Specific Wi-Fi access for exhibitors
- (\*) NB: No other furniture will be provided. Additional furniture can be hired upon request.

Price (VAT excluded)	€ 1.800
VAT (20 %)	€ 360
Total Amount	€ 2.160

# Stand of 12 m<sup>2</sup>



# The price of a standard stand includes:

- 2 Full Passes for 2 delegates of the Exhibitor company
- Publication of the Exhibitor company name on the "Exhibition page" of the IBF/19 Leaflet programme
- Basic stand equipment (\*):
  - Bare panels on 3 sides
  - Carpeted area
  - 1 flag sign with the name of the Exhibitor Company
  - Electricity supply < 3 kW with 1 socket
  - Lighting with 1 rail equipped with 4 spotlights
  - 2 bar tables and 6 stools
  - 1 display rack
  - Specific Wi-Fi access for exhibitors
  - (\*) NB: No other furniture will be provided. Additional furniture can be hired upon request.

Price (VAT excluded)	€ 3.400
VAT (20 %)	€ 680
Total Amount	€ 4.080

# As an option

Panels of your stand (6 or 12 m<sup>2</sup>) can be customized with images related to your business, products or process. You can choose to customize the inner or/and outer sides of the back panel and/or side panels, depending on your personal choice and your stand location.

# Prices includes:

- Printing on a high quality canvas, fireproof.
- Installation with Velcro fastening at the underside.
- Coordination with the supplier

Please note that **you will have to send us your graphic design digital files** before **8 March 2019** at the latest.

Specifications for the graphic design files to be provided by your company:

- HD files
- Accepted formats: pdf, ai, eps
- Cutline 5 cm on all sides



# Stand of 6 m<sup>2</sup>

#### Background Panel: 2927 x 2400 mm

Unit Price (VAT excluded)	€ 350
VAT (20 %)	€ 70
Total Amount	€ 420

#### *Side Panel: 1936 x 2400 mm*

Unit Price (VAT excluded	) € 275
VAT (20 %)	€55
Total Amount	€ 350

Please consult us eventually for other formats.

# Stand of 12 m<sup>2</sup>

# Background Panel: 3819 x 2400 mm

Unit Price (VAT excluded)	€ 450
VAT (20 %)	€ 90
Total Amount	€ 540

#### *Side Panel: 2927 x 2400 mm*

Unit Price (VAT excluded)	€ 350
VAT (20 %)	€ 70
Total Amount	€ 420

All information with regards to additional furniture hire, custom clearance procedures or deliveries on stand is available on line on the Exhibitor's manual on IBF/19 website

# YOUR GLOBAL ORDER

Your Stand Specify your choice of location (VAT excluded)	<b>Optional Order</b> (*) <b>(VAT excluded)</b> Specify your choice of customization				Total amount due
	Background panel	l(s) Sid	e panel(s)	Total Optional Order (VAT excluded)	(including VAT 20%)
☐ 6 m <sup>2</sup> <b>€ 1.800</b> Stand N° or N° or N°	□ <b>€ 350</b> □ Oute	nit(s) Unit price	☐ Inner side unit(s) ☐ Outer side unit(s)	€	€
☐ 12 m <sup>2</sup> € <b>3.400</b> Stand N° or N° or N°	Unit price Inne Unit price ur □ € 450 □ Oute ur	nit(s) Unit price	☐ Inner side unit(s) ☐ Outer side unit(s)	€	€

(\*) These prices do not include the price of bare panels which are included in your standard stand order. They correspond to the specific customization service that will be provided (printing on a high quality canvas, fireproof, installation with Velcro fastening at the underside, coordination with the supplier).

#### **PAYMENT MODALITIES**

Payment can be made only by Bank transfer to the following Bank account:

IBAN: FR76 3000 4008 1800 0124 8457 227 / BIC: BNPAFRPPXXX

Bank address: BNP PARIBAS - 16 Boulevard des Italiens - 75009 Paris - France

Please identify your payment by Bank transfer as follows: IBF/19 + Company name + EXHIBITOR

Upon receiving this order form, the IBF/19 Organizer will send you the corresponding invoice.

Payment has to be made upon receipt of your invoice.

Please note that your order will be confirmed **only after receipt of your payment** on a first come first served basis.

# **STAND ALLOCATION**

The Organizer will confirm your stand reservation by e-mail after your payment receipt.

Each Exhibitor whose stand reservation has been confirmed will be assigned a stand according to availability.

The Organizer's decision in relation to stands allocation is final.

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We acknowledge and accept the terms and conditions of IBF/19 General conditions, General Regulations of the Exhibition and Exhibitor's Manual which are available on www.iterbusinessforum.com. These documents together with this stand reservation form an integral part of the contract, which is signed hereunder for acceptance.

DATE

OFFICIAL STAMP OF THE COMPANY

**RESPONSIBLE SIGNATURE** 

Please return this form to the IBF/19 Organizer, CEA/Agence ITER France by e-mail: exhibition@iterbusinessforum.com