



ITER BUSINESS FORUM

28 to 30 March 2017

Palais des Papes / Avignon / France



GENERAL REGULATIONS OF THE IBF/17 EXHIBITION

Art. 1 - GENERAL RULES

The ITER Business Forum (IBF/17) will take place at Popes' Palace in Avignon, South of France, from 28 to 30 March 2017. The industrial and R&D exhibition, hereafter referred as "the Exhibition", will be held in two different areas of the Pope's Palace.

The first exhibition area will be located on Level 3 in the Grand Tinel room with a capacity of 36 stands of 6 m² available for industries and Fusion laboratories.

The second Exhibition Area will be located on Level 2 in the Paneterie room with a capacity of 16 stands of 6 m² dedicated to ITER Organization, Domestic agencies and some of their major suppliers. Due to the very limited number of stands available for industrial companies in the Paneterie, selection of candidates will most likely be reserved for first rank partners related to ITER Organization and/or Domestic Agencies in order to highlight the international dimension of the ITER project and to facilitate contacts with potential subcontractors.

Art. 2 - REGISTRATION

Companies wishing to exhibit, hereafter referred as "the Exhibitors", are requested to apply for a stand reservation by completing a "Stand reservation form" to be sent to "CEA/Agence ITER France" (exhibition@iterbusinessforum.com), hereafter referred as "the Organizer", no later than 28 February 2017.

Art. 3 - ASSIGNMENT OF STANDS

The Organizer will advise the Exhibitors accepted. Each Exhibitor whose registration has been accepted will be assigned a space for exhibiting material according to stands availability. The Organizer's decision in relation to stands allocation is final.

Art. 4 - PRICES - PAYMENT - CANCELLATION

Prices - The price of a stand of 6 m² is established according to its location in one of the two exhibition areas.

In the exhibition area n°1 - **Grand Tinel**: the price is **€ 1.200** (excluding VAT 20 %).

In the exhibition area n°2 - **Paneterie**: the price is **€ 1.800** (excluding VAT 20 %).

A stand of 6 m² can be shared by a consortium or by several companies joining together.

It is not possible to book a surface larger than 6 m².

The price of each 6 m² stand includes:

- Publication of the company name on the "Exhibition page" of the IBF/17 leaflet programme
- Basic stand equipment, i.e.:
 - Panels on 3 sides,
 - carpeted area,
 - 1 flag sign with the name of the Exhibitor Company,
 - electricity supply of 1500 W with one socket,
 - lighting with 1 rail equipped with two spotlights (100 W),
 - 1 bar table and 3 stools.

No other furniture will be provided. Additional furniture can be hired upon request based on the catalogue provided by the Organizer. Only furniture displayed in this catalogue will be accepted on site.

- 1 Full Pass for 1 delegate of the Exhibitor Company exhibiting in the “Grand Tinel”

or

2 Full Passes for 2 delegates of the Exhibitor Company exhibiting in the “Paneterie”.

Additional passes can be purchased for other delegates of the Exhibitor Company for € 270 (VAT Excluded) per participant.

While booking a stand, Exhibitors have to register in parallel and to fill in a company registration form.

Full Passes included in Exhibitors’ stand reservations will be granted directly via their private access to the IBF/17 web platform.

Any additional delegates can be registered via the private access to the IBF/17 platform of the registered participants.

The stand reservation form, with the Exhibitor’s manual including detailed technical information and the General Regulations of the exhibition constitutes integral part of the contract.

Each stand of 6 m² located in “The Grand Tinel” entitled its owner to only 1 Full pass, even if it is shared by several companies.

Each stand of 6 m² located in “The Paneterie” entitled its owner to only 2 Full passes, even if it is shared by more than 2 companies.

Payment modalities: after agreement of the stand reservation form, the Organizer will issue an invoice to the Exhibitor. This invoice does not cover eventual additional furniture hired by the Exhibitor, which will be invoiced separately by INTER EVENT.

Payment is to be settled upon receipt of invoice. The payment must be made by bank transfer no later than 28 February 2017.

Cancellation: the Exhibitor may withdraw from its application by sending a written notice to the Organizer. Penalties will be applicable as specified hereunder.

In lack of a written notice, the Exhibitor will have to pay the whole amount of the fixed price.

Any changes to the Exhibitor’s reservation form must be made in writing.

For cancellations made:

- before 28 February 2017: a cancellation fee of 50 % of the total worth of the invoice is due.
- after 28 February 2017: cancellation fee of 100 % of the total worth of the invoice is due.

Art. 5 - RESPONSIBILITIES

The Exhibitor is sole responsible for the layout of its stand, as well as transportation, storage and removal of its proper material.

The Exhibitor cannot place in the stand anything that could damage visitors and other exhibitors. All damage or harm caused by its structures, equipment, articles to be exhibited or activities in its stand, as well as actions of the subcontractor firms, when these firms harm visitors and other exhibitors is the sole responsibility of the exhibitor.

Arrangement of stands must respect a general height of 2,5 m.

Each stand will be supplied with electrical power up to 1,5kW. The Organizer will not be responsible for any power failures that might occur.

Before and after the opening of the exhibition, no changes in stand set-up can be made without explicit permission of the Organizer.

The Organizer will provide the Exhibitors with the following services:

- a) General cleaning of exhibition premises;
- b) fire-security service.

Installation of stands can commence on 28 March 2017 from 14:00 (time subject to change) after the Organizer's approval.

Disassembly of the stand and removal of material cannot start before the beginning of the last thematic session of the congress' last day. Precise time schedule will be provided in advance of the conference.

No specific surveillance (day or night) will be provided by the Organizer during the exhibition hours or during set up and dismantling. Firms are requested to take the necessary precautions and insurance.

Art. 6 - PROHIBITIONS

It is strictly forbidden to:

- a) even partially divide stands for any reason whatsoever;
- b) remain in the exhibition area after the closing time at night, even for the exhibiting firm employees;
- c) give practical demonstrations that could cause fires or any other kind of hazard;
- d) obstruct stands or other adjacent spaces (or the exhibition area which is not expressly allocated to it);
- e) carry out works in the stands during the visiting hours;
- f) distribute printed material (prospectus, announcements etc.) outside one's own stand;
- g) attach or hang anything on the walls with tape, drawing pins or other means;
- h) bring and offer at the stands any food and beverage which have not been supplied by the official supplier of the congress.

The Exhibitor commits to respect all rules and regulations indicated by the Organizer in the current General Regulations. Any infraction could cause the stand to be closed. Non observance of the aforesaid regulations will in fact give the Organizer the right to consider the contract forfeited with the consequent closing of the stand without reimbursement of the paid rental price.

Art. 7 - CANCELLATION OF THE EXHIBITION

If for any reason the exhibition should not take place, the participation commitments shall be considered cancelled; in this case the Exhibitors who will have already booked their stand and paid its price will have the right to the reimbursement of the rent paid.

Art. 8 - AMENDMENTS TO REGULATIONS

The Organizer reserves the right to amend the articles of the present General Regulations up to the moment when the exhibition opens, without any responsibility towards the Exhibitors, with the sole obligation of a prior communication to the person involved.

Art. 9 - GOVERNING LAW - DISPUTES RESOLUTION

The contract established between the Organizer and the Exhibitors formed by the acceptance of the present General Regulations and the signature of the Stand reservation form is governed by French law.

In case of disputes regarding the implementation of the contract which could not be settled within a reasonable time by negotiation or by any other procedure to be agreed is, unless the Parties decide otherwise, subject to the Tribunal Administratif of Marseille, France.

Art. 10 - ACCEPTANCE OF THE GENERAL REGULATIONS

By signing the stand reservation form, the Exhibitor accepts the present General Regulations.

Organizer's address:

Agence ITER France - CEA Cadarache - Building 521

13108 Saint-Paul Lez Durance - France

E-mail: exhibition@iterbusinessforum.com